

**CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, August 13, 2015**

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 13th day of August, 2015, at 6:30 p.m. Present were: Mayor Chris Patrick and Council members: MaryAnne Block, Bob Jensen, Drew Nelson, Mike Nutting; ACT Lisa Parnell-Rowe; Deputy Clerk Ronda York; Water Commissioner Kevin Sonnichsen; Economic Development Director Abigail Frank; City Attorney Joe McNally and Police Officer Mark Duncan.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to the Mayor and all members of the City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Chris Patrick at 6:30 p.m. Mayor Chris Patrick presided, and the Deputy Clerk recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Patrick publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Patrick advised that Mary Anne Fischer would like to be appointed to the Creighton Housing Authority. It was explained that Fischer would be filling vacancy created by Larry Macke who is leaving. Fischer was not present. Jody Fuchtman, Housing Authority Director, was in attendance and explained the appointment. Questions were asked and answered.

Mayor Patrick asked if anyone would like to make a motion to appoint Mary Anne Fischer to the Housing Authority Board. Block made a motion seconded by Jensen, to approve the appointment of Mary Anne Fischer to the Housing Authority Board. RCV; Ayes: Block, Jensen, Nelson. Nays: None. Abstained: Nutting. Motion Carried.

Mayor Patrick advised that Angela Barnell and Andrea Eggerling would like to be appointed to the Park Board. It was explained that Barnell and Eggerling would be filling current vacancies. Barnell and Eggerling were not present. Questions were asked and answered.

Mayor Patrick asked if anyone would like to make a motion to appoint Angela Barnell and Andrea Eggerling to the Park Board. Nutting made a motion seconded by Jensen, to approve Barnell and Eggerling's appointments. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick introduced Brad Slaughter, Assistant Vice President of Ameritas. Slaughter advised of bond funding options for the upcoming sewer project. Slaughter also explained other options. Questions were asked and answered. At this time no action was taken and Slaughter was thanked for his time.

A discussion was held reference the future of the Recycling Building on the Airport Land. Rick Porter and Milan Jensen were present representing the Airport Authority. Mayor Patrick explained that the City owns the building and leases the land from the Airport Authority. McNally explained that technically the city owns both, land and building, but the land is controlled by the Airport Authority. It was explained that it cost the city approximately \$300 per month.

Several options were discussed for using the building: storage of city equipment in the off seasons; renting out to a local business that has showed interest; and the possibility of continuing recycling at a future date. Porter advised that the Airport Authority had several complaints reference trash blowing around when Key's rented the building for recycling. Porter said the Airport Authority didn't really have an opinion on what was done with the building as long as it was kept clean and the Airport Authority continues to get the monthly rent.

It was explained that the extra storage of city equipment was more of a want, not a need. Midwest Seeds of Creighton LLC owners were present reference renting the building for extra storage of surplus seed. Midwest Seed of Creighton LLC answered several questions reference how this would be handled if they where to rent the building. It was also explained that they would like to lease for a minimum of 9 months. Block explained a little about what might be in the future for recycling in Creighton as this time.

Mayor Patrick asked if the council members would verbally advise if they are willing to do a lease. Nelson, Block and Nutting all advised they were ok with leasing the building out. Nelson advised no on leasing, as he would rather keep it for city use.

After more discussion, Nutting made a motion seconded by Jensen, to extend a 9-month lease to Midwest Seeds of Creighton LLC, allowing Mayor Patrick to enter into the lease with Midwest Seeds of Creighton LLC with the city breaking even at a minimum rent of \$300. RCV; Ayes: Block, Jensen, Nutting. Nays: None. No: Nelson. Motion carries.

Mayor Patrick ask if any boards had reports.

Angela Barnell came to the meeting after the vote appointing her to the Park Board, at which time she was congratulated. Barnell said she was excited and looking forward to being on the board.

Frank updated everyone that we will not know until September 2015 on the Downtown Revitalization Grant, information on conference call with Great Plains on internet, and gave information on LB840. Frank also advised she was looking into holding first Parks Board meeting in September 2015.

Tammy Schlote, member of the Library Board, gave a library report.

Kevin Sonnichsen gave a Fire Department report.

Jane Wilmes gave the Creighton Ambulance report. Wilmes also advised that more EMT's are needed. Wilmes explained this is a one-year commitment on training and that the classes are reimbursed by the ambulance squad. There will be ads put in the newspaper and on the City of Creighton website for EMT volunteers.

Mayor Patrick asked if anyone would like to make a motion to approve special meeting minutes from July 24, 2015 meeting. Jensen made a motion seconded by Nutting, to approve the minutes from the

July 24, 2015 special meeting. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Block made a motion seconded by Jensen, to approve the minutes from the July 29, 2015 special meeting. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Additional Bills paid since the July 2015 meeting were presented. Jensen made a motion, seconded by Block, to approve all additional expenditures for the month of July 2015. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Block made a motion, seconded by Nutting, to approve the bills listed for payment in August 2015 (see attached list). RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Jensen made a motion, seconded by Nelson to approve all expenditures for July 2015 (see attached list). RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Block made a motion, seconded by Jensen to approve all receipts for July 2015 (see attached list). RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

After a discussion reference hiring Gina Shefl for one more month, Block made a motion, seconded by Nutting to approve the hiring of Gina Shefl for balancing for August 2015. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

A discussion was held on the finance software presentation that will be held on August 17, 2015 as a Special Meeting. Questions were asked and answered.

There were several budget items that were discussed:

First discussed ED Director Frank's raise and additional hours per week. Questions were asked and answered.

Jensen made a motion, seconded by Nutting to approve Frank's raise to \$16 per hour and approve the ED budget to \$35,845 which raises that budget by \$10,000. The ED Board will set how many hours Frank will work up to 10 hours more. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.
Second item discussed the Library Board Budget. Questions were asked and answered.

Jensen made a motion, seconded by Block to approve the Library Budget. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Parnell-Rowe suggested the budgeted transfers were not in the budget for FY 14-15. Questions were asked and answered. Block made a motion, seconded by Jensen to approve the budgeted transfers not in the budget for FY 14-15. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

A discussion was held on budgeted transfers for FY 15-16. Nelson made a motion, seconded by Jensen to leave it AS IS and do no transfer funds not budgeted for in FY 15-16. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Parnell-Rowe explained possibly having Badger Meter Systems to come and give presentation at the Special Meeting on August 17, 2015 where we are going to be receiving a presentation about a potential new finance software. Parnell-Rowe explained at this time no applications have been turned in for

part-time Utility Worker1/Meter Reader position. Questions were asked and answered.

Nutting made a motion, seconded by Jensen to have Badger Systems come to August 17, 2015 Special Meeting and give a presentation. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick ask if he and Parnell-Rowe could have council approval to interview and hire employees for Utility Worker/Meter Reader and Custodian positions to expedite the hires without a special meeting. After a discussion, Jensen made a motion, seconded by Block to approve Mayor Patrick and Parnell-Rowe to do interviews for these positions and recommend a hire to the board. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None. It will be required to have a special meeting to vote on approval to hire the new employees.

Item 7A.vi, hire of a part-time account clerk in FY 15-16 was presented by Parnell-Rowe. Parnell-Rowe requested this position on a temporary part-time basis for 6 months to assist with finance functions during the transfer to new finance software. Mayor Patrick explained why it might be needed. A discussion was held where questions were asked and answered. Mayer Patrick asked if anyone would make a motion to approve the hire of a part-time account clerk in FY 15-16. No motion was made. No action was taken.

There were no new ordinances.

A Special Designated License was discussed. Questions were brought up about the location. York explained that Darell Montgomery had informed her it was for a fundraiser and would take place at St. Ludger's Social Hall and Mayor Patrick verified this with the applicant over the phone, since the address on the application did not match. Nelsen made a motion, seconded by Jensen to approve a Special Designated License for the fundraiser at St. Ludger's Social Hall, August 28, 2015 from 5 P.M to 12 A.M. once Darell Montgomery corrects the Location to say St. Ludger's Social Hall. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None

Patrick read Resolution 2015-5. There was a short discussion after which Nelsen made a motion, seconded by Block to approve Resolution 2015-5 to sell 1993 Ford F250 4X4 Truck. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Patrick read Resolution 2015-6. There was a short discussion after which Nutting made a motion, seconded by Jensen to adopt new NED Inc. housing guidelines for housing rehabilitation program. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick explained reference a letter of commitment for Hub and Spoke Recycling. Block explained what was expected and what the city and citizens of Creighton could expect in return. Several questions were asked. There was a short discussion after which Nelsen made a motion, seconded by Jensen to write a letter of commitment from the city for the Hub Spoke Recycling. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

The purchase of a new city vehicle to be purchased in whole from the Street Equipment Line item was discussed. After the discussion, Nutting made a motion, seconded by Jensen to table the purchase of a vehicle until the next monthly meeting. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

There were no public comments on items not on the agenda.

Officer Mark Duncan gave the Creighton PD Report.

Parnell-Rowe gave an Administrator Report.

There was no Council Report.

Mayor Patrick gave a report. Patrick also added he felt that the decision council made on 7A. vi. was a bad one.

All business complete, Jensen made a motion to adjourn. Block seconded the motion. All in favor. Council adjourned at 9:15 p.m. Meeting of this date held pursuant to published notice in The Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, September 10, 2015 in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:15 p.m.



MAYOR

ATTEST:



CITY CLERK
(SEAL)

