

**CITY OF CREIGHTON, NEBRASKA**  
**MINUTES OF COUNCIL MEETING**  
**Thursday, February 11, 2016**

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 11th day of February, 2016, at 6:30 p.m. Present were: Mayor Chris Patrick and Council members MaryAnne Block; Bob Jensen, Drew Nelson, Mike Nutting; Administrator/City Clerk/Treasurer (ACT) Lisa Parnell-Rowe; Deputy Clerk Ronda York; Water Commissioner Kevin Sonnichsen; Economic Development Director Abigail Frank; Library Director Lindsay Nelson; City Attorney Joe McNally and Police Officer Tiffany McLean.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to the Mayor and all members of the City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Chris Patrick at 6:30 p.m. Mayor Patrick presided, and the Deputy Clerk York recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Patrick publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Patrick explained that we would be jumping head to Agenda Item 6.A. as Library Director Lindsay Nelson had another obligation. Mayor Patrick turned the meeting over to Library Director Nelson.

Director Nelson gave her annual Creighton Library report. Nelson provided statistics on library usage and events for both the current and upcoming year. Nelson advised The Radosti Foundation has given a donation to be used for the digitalizing newspapers.

Mayor Patrick advised the next item for discuss was regarding potential sewer rate calculation issues due to two customers who had water leaks in January that would inflate their sewer calculation to be done on their March 2016 bill. There was a discussion. Merritt Warren and Sue Doerr had bills from plumbers and paperwork that explained their leaks. Question where asked and answered.

Jensen made a motion, seconded by Nutting, to use average water consumption during the time Merritt Warren and Sue Doerr's sewer rate for FY 14-15 were assessed to calculate sewer rates for FY 15-16. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Darla Frisch and Jane Wilmes, Knox County Relay of Life Co-Chairmen, advised they would like to have the event at Bruce Park. Questions were asked and answered after which the board gave their blessing as long as the Park Board is in favor of it. Relay for life is scheduled to be held July 8, 2016 in Creighton.

Mayor Patrick asked if any boards had reports.

Jane Wilmes gave the Creighton Ambulance Report. The \$25,000 grant to be received from Mission Life Line Nebraska by Creighton Ambulance was discussed.

Nutting made a motion, seconded by Jensen, to approve Jane Wilmes to sign the memorandum of understanding with Mission Lifeline Nebraska. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Police Officer Tiffany McLean gave the Creighton Police Report to allow her to meet another obligation that evening.

Mayor Patrick then skipped to Agenda Item 8.B. Mayor Patrick turned the meeting over to Councilmember Block. Block advised she had spoken to the Nebraska Department of Roads and they feel it is a bad idea to mix parallel and diagonal parking on same block. There was a long discussion re: parallel parking on the 900 block of Main Street. The City will relook at parallel parking with the city planner during the downtown revitalization process.

Nelson made a motion, seconded by Block, to suspend the parallel parking on the 900 block of Main Street and go back to diagonal parking. RCV; Ayes: Block, Nelson, Nutting. Nays: None. Abstain: Jensen. Motion passes 3-1.

ACT Parnell-Rowe was advised to write a letter to the residence at 903 Main Street to advise the decision to suspend parallel parking on the 900 block of Main Street.

Mayor Patrick advised he had received a letter on February 11, 2016 from Rosemary Davis reference the discussion in the minutes from the January 14, 2016 regular Council Meeting. A discussion was held. Attorney McNally advised the minutes do not need to be changed.

Nelson made a motion, seconded by Block, to approve Minutes from Regular Meeting held January 14, 2016. RCV; Ayes: Block, Jensen, Nelson. Nays: None. Abstain: Nutting. Motion passes 3-1.

Nutting made a motion seconded by Jensen to approve the minutes from the February 8, 2016 Special Regular Meeting. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Nelson made a motion seconded by Block to approve additional bills paid since January 14, 2016. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Discussion was held on February 2016 bills. Parnell-Rowe advised \$100.00 was added to Allied Insurance and \$20.00 to Northeast Nebraska Clerks Association.

Nelson made a motion seconded by Jensen to approve bills for February 2016 with additions. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Jensen made a motion seconded by Block to approve all expenditures for January 2016. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Discussion was held and questions were asked and answered reference January 2016 receipts

Nutting made a motion seconded by Jensen to approve receipts for January 2016. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick announced desire to move Item # 8.A., Policies and Procedures Manual Draft Review, to the end of the meeting.

No Ordinances.

A lengthy discussion was held on sewer and water rate options as presented at the Town Hall Meeting. ACT Parnell-Rowe presented a staff report that explained the sewer and water rate step plans as recommended to the City by Randy Hellbusch, NERWA Circuit Rider. A lot of questions were asked and answered.

Mayor Patrick advised a 5 minute break at 8:14 P.M.

Mayor Patrick called the meeting back to order at 8:21 P.M.

Jensen made a motion seconded by Nelson to approve the three-year sewer and water rate increases as recommended by Randy Hellbusch, NERWA Circuit Rider. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

An ordinance will be written up and presented at the next meeting with a first reading.

A discussion was held reference the sewer project funding options as presented at the Town Hall Meeting. Attorney McNally explained how a NDEQ loan would work. Many questions were asked and answered.

Nelson made a motion seconded by Jensen to approve staff to move forward with preparations for the final NDEQ Loan, with a resolution placed on the next agenda. RCV; Ayes: Block, Jensen, Nelson. Nays: Nutting. Motion passes 3-1.

A discussion was held on bids received on unfinished rooms in City Hall. ACT Parnell-Rowe will contact the companies who bid to get additional details and pricing. A decision was tabled until more information can be obtained.

The manager change at 59 Express was explained. Questions were asked and answered.

Nelson made a motion seconded by Jensen to approve the manager change at 59 Express for liquor permit at State. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Discussion was held reference outstanding Lundberg Memorial accounts payable. Attorney McNally advised to have Magnet Solutions contact the outstanding accounts to advise customers they need to start making payments to the City Office. No other action is needed as Magnet Solutions is ending their contract with the City.

Mayor Patrick explained culvert work that needs to be completed on Maple Street, between Jacobs and Millard Avenue. ACT Parnell-Rowe explained in detail work that need to be done and why. Questions were asked and answered.

Nelson made a motion seconded by Jensen to approve signature of Miller & Associates contract for designing a replacement structure for culvert on Maple Street, between Jacobs and Millard avenues (Project M-224 [48] of the 1 & 6-Year Plan). RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick advised a study needs to be done by State Street on the south, Central Street on the north, 530<sup>th</sup> Avenue on the west and Washington Avenue on the east. Questions were asked and answered.

Block made a motion seconded by Jensen to approve signature of Miller & Associates contract for a drainage study bound by State Street on the south, Central Street on the north, 530<sup>th</sup> Avenue on the west and Washington Avenue on the east. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick advised the Policies and Procedures Manual Draft Review should be tabled for a special meeting do to the late hour.

Nelson made a motion seconded by Jensen to table the Policies and Procedures Manual Draft Review for a Special Meeting at a later date due to the late hour. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

ACT Parnell-Rowe gave the Administrator Report.

There were no Council reports.

Mayor Patrick gave the Mayor Report.

All business complete, Jensen made a motion to adjourn. Nelson seconded the motion. All in favor. Council adjourned at 9:08 p.m. Meeting of this date held pursuant to published notice in

The Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, March 10, 2016 in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.

  
MAYOR

ATTEST:

  
~~DEPUTY CITY CLERK~~  
(SEAL)

