

REQUEST FOR FUTURE AGENDA ITEM

DATE: _____

All issues of the public may be addressed and resolved in a timely manner, if possible, by the City staff. However, if you have a specific issue that you would like to present to the City Council at a future meeting, please list your name, address, telephone number, e-mail address, and the specific issue below.

Your request will be reviewed and possibly added to an agenda of a City Council meeting, or it will be forwarded to the appropriate department or the Mayor for handling. You will be contacted if and when the issue has been added to an agenda of a future City Council meeting.

First Name: _____

Last Name: _____

Address: _____

Phone: _____

Email: _____

Note: Since we may need to contact you regarding the issue, we cannot take action on this request unless either the phone or e-mail address field is completed.

Briefly Describe the Requested Topic:

For Administrative Purposes:

Date Requested Received: _____ **Received by:** _____

Action Taken: _____

Follow-Up Needed: _____

Signed: _____ **Date:** _____