

**CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, May 10, 2018**

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 10th day of May, 2018, at 6:30 p.m. Present were: Mayor Chris Patrick and council members Bob Jensen, Steve Morrill, Drew Nelson, Mike Nutting; Administer/Clerk/ Treasurer (ACT) Lindsay Nelson; Deputy Clerk Ronda York; City Attorney Joe McNally; Economic Development (ED) Director Kylee Wilmes; Sewer Commissioner Alan Novacek; Library Director Lisa Macke, and Police Chief Mark Duncan.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Patrick at 6:30 p.m. Mayor Patrick presided, and Deputy Clerk York recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Patrick publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Patrick asked if there were any public comments on items not on the agenda. York explained there were two customers in attendance who brought bills for water repairs made during sewer rate setting time, Angie Shaffer and Jane Wilmes for St Ludger's Social Hall. Questions were asked and answered.

Jensen made a motion seconded by Nutting approve setting Angie Shaffer's sewer usage to her 2017 usage rate. It will take effect on July 2017 bill to reset sewer usage to last year usage. RCV; 3 Ayes. Morrill abstained.

Jensen made a motion seconded by Nelson approve setting St. Ludger's Social Hall sewer usage to their 2017 usage rate. It will take effect on July 2017 bill to reset sewer usage to last year usage. RCV; 3 Ayes. Morrill abstained.

Mayor Patrick asked if any boards had reports.

Jane Wilmes gave Creighton Ambulance report. ED Director Kylee Wilmes gave an ED report.

Mayor Patrick explained what was discussed with Nebraska Department of Roads (NDOR) reference replacing curb stops at time of highway and sidewalk repairs. The cost to the city and main street business on the north side of the 800 block of main were discussed. Questions were asked and answered.

Virginia Buerman gave a Keep Creighton Beautiful (KCB) report. Library Director Lisa Macke gave a library

report.

Mayor Patrick advised there are no Park Board members present but explained what was discussed at the last Park Board Meeting. The Park Board wants to oversee PT City Worker Larry Schwindt. Park Board Member Corey Frisch had advised Mayor Patrick that he did not feel how the Park Board overseeing Schwindt was going to work. Questions were asked and answered. It was decided the Park Board can give suggestions, but ACT Nelson will be Schwindt's supervisor.

Sewer Commissioner Alan Novacek gave water, sewer, and street reports. ED Director Kylee Wilmes gave updates on recycling. No other boards present to give a report.

Morrill made a motion seconded by Nutting to approve the minutes from Regular Meeting April 12, 2018 meeting and Special Meeting April 26, 2018 minutes. RCV; All Ayes.

Nutting made a motion seconded by Jensen to approve additional bills paid since April 13, 2018. RCV; All Ayes.

Jensen made a motion seconded by Nelson to approve May 2018 bills. RCV; All Ayes.

Morrill made a motion seconded by Jensen to approve all expenditures for April 2018. RCV; All Ayes.

Jensen made a motion seconded by Morrill to approve receipts for April 2018. RCV; All Ayes.

ACT Nelson advised estimates for taking down the building at 706 Main Street have been received. The estimates range from \$30,000 to \$78,000. Some included demolishing and removal, one just demolishing. There are still questions in who the owner is. Many questions were asked and answered.

Morrill made a motion seconded by Nutting to have City Attorney McNally moved forward to get the property in the city's name. RCV; All Ayes.

ACT Nelson explained the process of getting a credit card machine. There will be a \$200 set up fee. The setup fee will get the city a credit card machine and the ability to have residents pay on line. There will be a 3% fee for each transaction. It needs to be decided if the city should stand that fee or pass it on to the person using the service. Questions were asked and answered.

Jensen made a motion seconded by Nelson to approve getting a credit card machine. The \$200 setup fee to get credit card machine and pass the 3% fee on to customers. RCV; All Ayes.

ACT Nelson explained the CDBG 15-DTR-106 drawdown #10 for project activity in the amount of \$28,543.00 and drawdown # 11 for general administration in the amount of \$ 510.00. Questions were asked and answered.

Nelson made a motion seconded by Nutting to approve the CDBG 15-DTR-106 drawdown #10 for project activity in the amount of \$28,543.00 and drawdown # 11 for general administration in the amount of \$ 510.00. RCV; Three Ayes. Morrill Abstained.

ACT Nelson explained the Park Board had two more seasonal hires for coaches. Questions were asked and answered.

Morrill made a motion seconded by Jensen to Park Boards recommendations of two coaches. RCV; All Ayes.

Discussion was held on ACT Nelson's and Deputy Clerk York's wages since completion of the 2018 Municipal Clerks Institute Certification. Questions were asked and answered.

Jensen made a motion seconded by Morrill to approve ACT Nelson's and Deputy Clerk York's \$.25 wage increase since completion of the 2018 Municipal Clerks Institute Certification. RCV; Three Ayes. Nutting abstained due to conflict of interest.

Mayor Patrick explained everything went very well with the city's sewer project. All projects are complete with approximately \$90,000 left that can be used for new manhole rings and a bar screen. Questions were asked and answered.

Nutting made a motion seconded by Jensen to approve final Pay Request and Certificate of Substantial completion and authorize the City Administrator to sign the necessary documents for finalizing the sewer project. RCV; All Ayes.

ED Director Wilmes explained the DTR Committee recommendation of Round 2 DTR application approvals. Three are being recommended for approval. Questions were asked and answered.

Mayor Patrick explained before the recommendations can be approved we need to skip to #20 on the agenda to amend the Creighton DTR Area. Questions were asked and answered.

Morrill made a motion seconded by Nutting to approve amend the Creighton DTR Area map to include the Bazile Creek Power Sports Property (KIMBALL & BLAIR BLK 42 LOTS 5-8 LS 25'X50', ~1/2 VAC FRONT ST & 1/2 VAC GARFIELD ST & PT VAC ALLEY). RCV; All Ayes.

Mayor Patrick explained we will skip back to agenda item #18.

Nutting made a motion seconded by Jensen to approve DTR Committee recommendation of Round 2 DTR application approvals. RCV; All Ayes.

ACT Nelson advised the city should consider placing City-owned property located at 1203 Clark Street up for bids. Questions were asked and answered.

Nelson made a motion seconded by Jensen to advertise City-owned property located at 1203 Clark Street up for bids. RCV; All Ayes.

Discussion was held reference making a formal agreement with Nebraska Dept. of Transportation to do extra work on Hwy 59 involving raising the manholes up to grade level, installing new rings and covers and surround them with concrete. Questions were asked and answered.

Jensen made a motion seconded by Morrill to approve making a formal agreement with Nebraska Dept. of Transportation to do extra work on Hwy 59 involving raising the manholes up to grade level, installing new rings and covers and surround them with concrete. RCV; All Ayes.

Chief Duncan gave a Creighton Police Report.

ACT Nelson gave an Administrator Report.

Jensen advised he would like to go into executive session reference the lawsuit against the city.

Jensen made a motion seconded by Morrill to go into executive session reference the lawsuit against the city. RCV; Three Ayes. Nutting recused himself.

Jensen, Morrill, Nelson, and Mayor Patrick went into executive session at 7:51 p.m. with McNally. Nutting abstained from going into the session.

They came out of executive session at 8:12 p.m.

Mayor Patrick did not have report.

All business complete, Nelson made a motion to adjourn. Jensen seconded the motion. All present in favor. Council adjourned at 8:13 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, June 14, 2018 in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.



MAYOR

ATTEST:

