

Good

**CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, June 8, 2017**

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 8th day of June, 2017, at 6:30 p.m. Present were: Mayor Chris Patrick and council members MaryAnne Block, Bob Jensen, Drew Nelson (arrived at 6:42 p.m.), Mike Nutting; Administer/Clerk/ Treasurer (ACT) Lindsay Nelson; Deputy Clerk Ronda York; City Attorney Joe McNally; Economic Development (ED) Director Kylee Wilmes; Library Director Lisa Macke; City Utility Worker Mark Moser, and Police Officer Tiffany McLean.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Patrick at 6:30 p.m. Mayor Patrick presided, and Deputy Clerk York recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Patrick publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Patrick asked if there were any public comments on items not on the agenda. There were none.

Mayor Patrick asked if any boards had reports.

ACT Nelson advised Fire Chief Sonnichsen had left a note that the fire department went on three calls in May.

Jane Wilmes gave the Creighton Ambulance report. Wilmes advised that the ambulance had 19 calls in May. Wilmes also advised Sue McManigal had resigned as an EMT. There are currently 20 EMT and 8 drivers on the squad. Wilmes updated on paging systems.

ED Director Kylee Wilmes gave an ED report. She advised DTR award letters have been sent out.

Lyle Larsen gave a KCB report. Larsen advised they have received a donation which they are using to purchase 12 pots with flowers, a bench and 2 trees.

Library Director Lisa Macke gave a Library report. Macke updated everyone on activities at the library.

Block advised there will be a recycling meeting at city hall on June 22, 2017 at 6:30 p.m. Everyone is invited to get questions answered and help understand the process.

No other boards present to give a report.

ACT Nelson advised all minutes presented can be approved with one motion.

Nutting made a motion seconded by Jensen to approve the minutes from the May 11, 2017 Regular Meeting, May 18, 2017 Special Meeting, and May 31, 2017 Special Meeting. RCV; Ayes: Block, Jensen, Nutting. Absent: Nelson. Nays: None.

Block made a motion seconded by Jensen to approve additional bills paid since May 11, 2017. RCV; Ayes: Block, Jensen, Nutting. Absent: Nelson. Nays: None.

Questions were asked and answered regarding bills.

Block made a motion seconded by Nutting to approve June 2017 bills. RCV; Ayes: Block, Jensen, Nutting. Absent: Nelson. Nays: None.

Jensen made a motion seconded by Block to approve all expenditures for May 2017. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Jensen made a motion seconded by Nutting to approve receipts for May 2017. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

ACT Nelson explained the Housing Reuse Program proposals received from Miller and Associates, CDS Inspections, and Northeast Nebraska Economic Development District (NENEDD). Questions were asked and answered.

Nutting made a motion seconded by Jensen to award the Housing Reuse Fund and Housing Program for General Administrator to Miller and Associates, and the Housing Administrator/Specialist and The Lead Based Paint Specialist to CDS Inspections. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Ranking sheets based on the selection criteria will be placed in the files.

A discussion was held regarding options for branding our community. Many questions were asked and answered.

ACT Nelson explained benefits of paying the NENEDD 2018 membership dues. Questions were asked and answered.

Jensen made a motion seconded by Nelson to pay the NENEDD 2018 membership dues. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick advised Deputy Clerk York has completed her 2017 Municipal Clerks Institute Classes and received her certification. Questions were asked and answered.

Nelson made a motion seconded by Block to give York a 25 cent per hour raise for completion and certification of the 2017 Clerks Institute Classes. RCV; Ayes: Block, Jensen, Nelson. Abstain: Nutting. Nays: None.

ACT Nelson explained the Park Board would like to hire 2 more coaches, Rick Wilmes and Kari Nilson. Questions were asked and answered.

Jensen made a motion seconded by Nutting to pay approve the Park Board recommendation for 2017 coaches as presented. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

ACT Nelson explained the city needs to move forward to demolish the building declared to be unsafe by the Board of Health at 1203 Clark Avenue. Questions were asked and answered.

Block made a motion seconded by Jensen to get bids for the demolishing of house at 1203 Clark Avenue. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Jensen made a motion seconded by Nutting to get an asepsis inspection done for the house at 1203 Clark Avenue. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick explained the fee schedule for the city has not been updated since 2014. Patrick read Resolution 2017-4 Fee Schedule. Patrick talked with city employees to evaluate what rates should be. Questions were asked and answered.

Block made a motion seconded by Jensen to approve Resolution 2017-4 reference fee schedule. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick introduced Whitney Abbot, Substance Abuse Prevention Coordinator, with North Central District Health Department (NCDHD). Abbot explained what a Responsible Beverage Server Training (RBST) Policy would consist of. Questions were asked and answered.

Jensen made a motion seconded by Block to table adopting a Responsible Beverage Server Training (RBST) Policy. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

ACT Nelson explained invoices included in CDBG 15-DTR-106 drawdown #1 including NENEDD invoices: 17623 for \$1544.16; 17724 for \$720; 17889 for \$510; and 17968 for \$1,749.32. Questions were asked and answered.

Block made a motion seconded by Jensen to approve payment CDBG 15-DTR-106 drawdown #1 including NENEDD invoices: 17623 for \$1544.16; 17724 for \$720; 17889 for \$510; and 17968 for \$1,749.32. RCV; Ayes: Block, Jensen, Nelson, Nutting. Nays: None.

Mayor Patrick turned the meeting over to City Attorney Joe McNally to explain the NENEDD construction management contract with NENEDD in the amount of \$8,000. McNally feels they are asking for things we have already paid for. Questions were asked and answered. McNally advised no motion was needed. McNally will write a letter to NENEDD.


Police Officer Tiffany McLean gave a Creighton Police Report.

ACT Lindsay Nelson gave an Administrator Report.


No council reports.

Mayor Patrick gave a report.

All business complete, Jensen made a motion to adjourn. Nutting seconded the motion. All present in favor. Council adjourned at 7:54 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, July 13, 2017 in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.


MAYOR

ATTEST:


CITY CLERK
(SEAL)