

**CITY OF CREIGHTON, NEBRASKA
MINUTES OF COUNCIL MEETING
Thursday, October 12, 2017**

A regular meeting of the Mayor and Council of the City of Creighton, Nebraska was held in the meeting room of the Creighton City Offices at 809 Main Street in said City on the 12th day of October, 2017, at 6:30 p.m. Present were: Mayor Chris Patrick and council members Bob Jensen, Steve Morrill, Drew Nelson, Mike Nutting; Administer/Clerk/ Treasurer (ACT) Lindsay Nelson; Deputy Clerk Ronda York; City Attorney Joe McNally; Economic Development (ED) Director Kylee Wilmes; Sewer Commissioner Alan Novacek, and Police Chief Mark Duncan.

Notice of the meeting was given in advance thereof by posting in at least three public places, as shown by the certificate of posting notice attached to these minutes. Notice of the meeting was given to all members of the City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. Mayor was given notice before the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order by Mayor Patrick at 6:30 p.m. Mayor Patrick presided, and Deputy Clerk York recorded the proceedings.

The Pledge of Allegiance was recited by those in attendance.

Mayor Patrick publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that a Nebraska Open Meetings Act poster was on display on the west wall of the meeting room.

Mayor Patrick asked if there were any public comments on items not on the agenda. None were brought up.

Mayor Patrick asked if any boards had reports.

Jane Wilmes gave the Creighton Ambulance report. Wilmes advised that the ambulance had 16 calls in September including a drill.

ED Director Kylee Wilmes gave an ED report. Wilmes advised everyone should start seeing DTR projects getting started. She has also been in contact with NDOR regarding the DTR projects.

Virginia Buerman gave a Keep Creighton Beautiful (KCB) report.

Tammie Schlote gave a library report.

Sewer Commissioner Alan Novacek advised point repairs are all done on streets.

No other boards present to give a report.

Nelson made a motion seconded by Morrill to approve the minutes from September 14, 2017 Regular Meeting. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Questions were asked and answered regarding bills.

Jensen made a motion seconded by Nutting to approve additional bills paid since September 15, 2017. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Morrill made a motion seconded by Jensen to approve October 2017 bills. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Jensen made a motion seconded by Morrill to approve all expenditures for September 2017. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Jensen made a motion seconded by Nutting to approve receipts for September 2017. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

ACT Nelson explained the recommendation from Creighton Housing Rehab Board to approve Revised Rehabilitation Program Guidelines & Reuse Plan. Question were asked and answered.

Jensen made a motion seconded by Nelson to approve the Program Guidelines with revisions, to be submitted to the State (NDED) for their review and concurrence. The Mayor will sign Program Guidelines, along with any program procedural revisions that are required by the State if it does not change the intent of the Program". RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

There was a discussion on ED Director Kylee Wilmes 6-month review recommendation of wage increase from ED Board. ED Board Member Sandborn explained the board recommend Wilmes receive a \$.24 raise in combination to the yearly raised received on October 1, 2017. Questions were asked and answered.

Jensen made a motion seconded by Nelson to approve the recommendation from the ED Board to give ED Director Wilmes a \$.24 raise. RCV; Ayes: Jensen, Morrill, Nelson. Nays: Nutting.

ACT Nelson explained the invoice from Midlands Contracting Invoice #4 in the amount of \$32,050.90. It is part of the sewer project and was budgeted in. Questions were asked and answered.

Morrill made a motion seconded by Jensen to approve invoice from Midlands Contracting Invoice #4 in the amount of \$32,050.90. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

KCB Board Member Buerman explained they would like to donate \$100 to the Creighton VFW and American Legion for Greenwood Cemetery Maintenance Shed. Questions were asked and answered.

Nelson made a motion seconded by Nutting to approve KCB Board recommendation to donate \$100 to the Creighton VFW and American Legion for Greenwood Cemetery Maintenance Shed. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

McNally explained the board needs to discuss a policy to on handling customers complaints on water meters. If a customer wants a water meter replaced, they will pay approximately a \$100 fee to have the meter tested for accuracy in Norfolk and the cost of a new meter. If the meter test accurate the customer will have to pay their utility bill. If the meter test defective and outside of specification, the city would be responsible for those fees incurred with testing, a meter replacement, and would also reconsider a customer's request to have their water bill reduced because of a defective meter. Questions were asked and answered.

Nutting made a motion seconded by Morrill to adapt a policy to handle customer complaints on water meters. If a customer wants a water meter replaced they will pay approximately a \$100 fee to have the meter tested for accuracy in Norfolk and the cost of a new meter. If the meter test accurate the customer

will have to pay their utility bill. If the meter test defective and outside of specification, the city would be responsible for those fees incurred with testing and would also reconsider a customer's request to have their water bill reduced because of a defective meter. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Jane Wilmes explained an opportunity Creighton Ambulance have received to purchase 2010 E-450 Chassis with the original 2012 Body with 19,511 original miles all equipped from Verdigre Ambulance. Verdigre is asking \$90,000. Creighton Ambulance has a CD worth \$118,000 to use to pay the purchase price. Verdigre will take the unit to get it inspected. At a later date the unit will need to be painted to change the name on the side. Creighton plans to sell one of their current ambulances. Questions were asked and answered.

Nutting made a motion seconded by Jensen to approve the purchase of a 2010 E-450 Chassis with the original 2012 Body with 19,511 original miles all equipped from Verdigre Ambulance for \$90,000. RCV; Ayes: Jensen, Morrill, Nelson, Nutting.

Police Chief Mark Duncan gave a Creighton Police Report.

ACT Nelson gave an Administrator Report.

Nutting questioned adjustable CDs at Midwest Bank. ACT Nelson advised she has been working with Midwest Bank on rates.

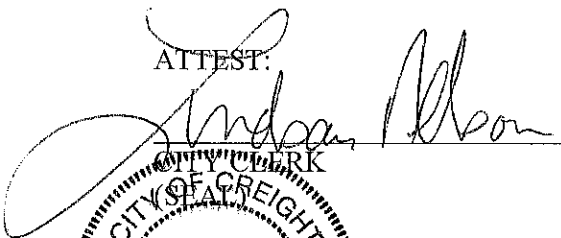
Mayor Patrick had no report.

Dave Huigens advised he wanted to talk about the city charging a trash fee at Margorie Huigens, his mother, since no one lives there. Huigens advised the code book says in section 7-405 B. 2. about unoccupied residences. Questions were asked and answered. McNally explained that council can waive trash fee, but at this time they will continue charging for trash.

All business complete, Jensen made a motion to adjourn. Morrill seconded the motion. All present in favor. Council adjourned at 7:28 p.m. Meeting of this date was held pursuant to published notice in the Creighton News, Creighton, Nebraska. The next regular meeting of the Mayor and Council will be held on Thursday, November 9, 2017 in the meeting room of the Creighton City Offices at 809 Main Street, Creighton, Nebraska at 6:30 p.m.


MAYOR

ATTEST:


CITY CLERK

